



CITY OF ROCK HILL, SOUTH CAROLINA

REQUEST FOR PROPOSAL

FIRE EXTINGUISHER INSPECTIONS & PURCHASING

March 25, 2010 @ 10:00 AM

The City of Rock Hill, South Carolina is seeking competitive bids from qualified firms to provide the City with the inspection and service of all City owned fire extinguishers and pricing for fire extinguisher replacements for inventory, as listed on bid sheets.

The process of responding to this Request for Proposal (RFP) should involve interested companies reviewing and analyzing the information provided herein and responding in writing to any and all items where a response is requested.

BACKGROUND

The Rock Hill Property Maintenance Director is responsible for this service.

BID REQUEST

Sealed bids will be received by the Purchasing Division of the City of Rock Hill, South Carolina until 10:00 AM local time on March 25, 2010 at which time they will be publicly opened and read aloud. All companies submitting bids are welcome to attend, but attendance is not mandatory. Details of the award can be obtained by visiting our website: www.cityofrockhill.com, after March 26, 2010.

The bid opening will begin promptly at the appointed time at the City of Rock Hill Operations Center, 349 Columbia Avenue, Rock Hill, South Carolina 29730. No bid may be submitted after the bid opening begins. The bidder is solely responsible for the timely submission of his/her bid.

No bid may be withdrawn for a period of forty-five (45) calendar days after the bid opening.

Bids may be mailed to: City of Rock Hill, Attn: Marty Burr, P.O. Box 11706, Rock Hill, South Carolina 29731-1706 or hand delivered to Marty Burr, Purchasing Office, 349 Columbia Avenue, prior to the appointed time of the bid opening.

All bids must be in a sealed envelope and marked “**SEALED BID; FIRE EXTINGUISHERS, OPEN MARCH 25, 2010 @10:00 AM.**”

All bids must be approved by the Property Maintenance Director and the City Manager.

A MANDATORY pre-bid conference will be held at the Operations Center located @ 349 Columbia Avenue, Rock Hill, SC 29730 on March 10 @ 10:00 A.M. Your bid will not be considered if you do not attend this meeting. Please call (803) 329-7072 for directions.

Should the bids be higher than the amount allocated by the City for this project, the City reserves the right to negotiate in good faith with the low bidder. Failing an agreement, the City may reject all bids and resubmit for new bids or make any other decisions it deems to be in its own best interest.

Questions regarding Insurance requirements should be directed to Dot Archie, Risk Manager @ 803-329-7025. Inquires, re: terms and conditions, etc. should be directed to Marty Burr @ 803-329-5551.

City Contact

If you have any questions regarding this RFP contact Marty Burr with the Purchasing Office @ 803-329-5551.

If you have questions regarding product or product specifications contact Steve Walters, @ 803-329-8726.

Qualified Vendor

A qualified vendor is defined for this purpose as one who meets, or by the date of bid acceptance can meet all requirements for licensing, insurance and service contained within this RFP.

WMBE STATEMENT

It is the policy of the City of Rock Hill to provide minorities and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to employment, construction projects, and lease agreements consistent with the laws of the State of South Carolina.

It is further the policy of the City of Rock Hill to prohibit discrimination against any person or business in pursuit of these opportunities on the basis of race, color, national origin, religion, sex, age, handicap, or veteran status.

It is further the policy of the City of Rock Hill to conduct its contracting and procurement programs so as to prevent such discrimination and to resolve any and all claims of such discrimination.

Indemnification: Company agrees to and shall indemnify and hold the City harmless from and against all liability, loss, damages or injury, and all costs and expenses (including attorneys' fees and costs of any suit related thereto), suffered or incurred by the City, arising from or related to Company's negligent performance under this Agreement.

Illegal Immigration Reform Act Compliance: "The contractor certifies that the contractor will comply with the requirements of Chapter 14, Title 8 of the South Carolina Code of Laws titled "**Unauthorized Aliens and Public Employment**" and agrees to provide to the City of Rock Hill any documentation required to establish either; (a) the applicability of such law to the contractor, subcontractor, and sub-subcontractor; or (b) the compliance with this law by the contractor and any subcontractors or sub-subcontractors."

City Business License: The successful contractor, prior to execution of the contract, must possess or obtain a City of Rock Hill Business License. Such license must be maintained throughout the duration of the contract. The fee for such license is based on the amount of the contract with the City if the contractor is not currently doing other business inside the City Limits. If the contractor is currently doing other business within the City limits of Rock Hill, and does not possess a business license, then the fee for the license is based on the total gross receipts from customers within the city limits. Contact Elizabeth Hurrell at 803-329-7042 to determine the exact amount or to ask other pertinent questions regarding doing business in the City of Rock Hill.

Successful bidder must comply with the insurance provisions as detailed herein. For bids under \$5,000 an Insurance Certificate on the ACORD form is acceptable.

Local Purchasing: It is the intent of the City of Rock Hill to promote the use of local businesses and hiring citizens living within the local Rock Hill/York County area when possible. Contractor and or business must make every reasonable attempt to hire local Rock Hill/York County residents. Selected contractor(s) must make every reasonable effort to purchase/lease all material, equipment and supplies associated with the awarded bid to a local business with a valid City of Rock Hill Business License. Contractor(s) receiving award must supply City with a list of their employees working on the project which include the city/town in which they reside along with a list of all equipment, material, suppliers and subcontractors and their addresses. Special consideration may be given to companies that have products produced and/or manufactured in the United States.

S.C. CODE OF LAWS

The state of S.C. Code of Laws Section 12-9-310 (A) requires that any entity within the state having a contract with a nonresident taxpayer conducting business or performing services of a temporary nature within this State, with such contract amounts exceeding the payment of ten thousand dollars during any one calendar year, must withhold two percent of each payment to these nonresidents.

This does not apply to a nonresident which has registered with the Secretary of State or the Department of Revenue and by that registration has agreed to be subject to the jurisdiction of the department and the courts of the State to determine its SC tax liability, if any. Such registration is not an admission of tax liability nor must it be construed to require the filing of an income tax return.

If the entity having a contract with a nonresident obtains an affidavit from the nonresident stating that the nonresident is registered with the department or with the Secretary of State, then the entity is not responsible for withholding.

Business tax application is included herein. The successful bidder if a nonresident must fill in front side and section "C" on reverse side. Nonresident successful bidder must also submit form I-312 (enclosed). Failure to complete these two forms by nonresident will require the City to withhold 2% of all requested payments.

INSTRUCTIONS TO BIDDERS

Purpose: The purpose of this document is to provide to potential bidders general and specific information in submitting a bid to supply the City needs as listed within.

1.1 **Definitions:**

- A) Bidder: This term is used to encompass the party seeking to have an agreement with the City of Rock Hill.
- B) City: This term is defined as the City of Rock Hill, South Carolina. All communications relating to the bid process or the resulting purchase should be directed to the City's Purchasing Office or to his designated contact.
- C) Purchase: This term means the agreement to be executed by the City and the successful bidder.

1.2 **Bid Preparation:** All bid responses shall be

- A) Prepared and submitted on the forms enclosed herein, unless otherwise prescribed.
- B) Typewritten or completed in ink, signed by the bidding firm's authorized representative with all erasures or corrections initialed and dated by said signer.
- C) Each bid constitutes an offer and may not be withdrawn except as provided herein. Bid prices are to remain firm for the period stated in the Bid Request.
- D) Each bid shall include the name, address, telephone number, fax number and e-mail address of at least three (3) current customers for whom they have provided similar products. These references may be contacted, and if so, their responses will constitute a significant part in the bid evaluation process.

1.3 **Bid Submission:** Two (2) copies of the Bid Response shall be:

- A) Submitted in a sealed opaque envelope with the following information written on the outside of the envelope:
 - * The name of the bidding company;
 - * Identification of items being bid; date and time of bid opening.
- B) Mailed or delivered to the address shown in the Bid Request for receipt by the City by the stated deadline.
- C) Bids not received by the time and date specified will not be opened or considered, unless the delay is a result of the City, its agents, or assigns.

- 1.4 Failure to bid:** Any company which does not desire to offer a bid should submit to the City a letter stating a reason for not bidding and whether the bidder desires their company's name be retained or removed from the City's bid list for future solicitations.
- 1.5 Errors in Bid:** Bidders or their authorized representatives are expected to fully inform themselves as to the conditions, requirements and specifications before submitting bids. Failure to do so will be at the bidder's own risk. In case of error in extension of prices in the bid, the unit price shall govern.
- 1.6 Award Criteria:** The award shall be made to a single bidder who submits the lowest responsible and responsive bid taking into consideration product quality, past performance, and compliance with the stated terms, conditions, and specifications. The City reserves the right to make such decision as it deems to be in its own best interest. The City alone shall make such determination.
- 1.7 Compliance with laws:** The successful bidder shall obtain and maintain all licenses, permits, liability insurance, worker's compensation insurance and comply with all other standards or regulations required by federal, state, county, or City statute, ordinances and rules during the performance of any purchase between the bidder and the City. Any such requirement specifically set forth in any purchase document between the bidder and the City shall be supplementary to this section and not in substitution thereof.
- 1.8 Brand Name:** The use of a brand name is for the sole purpose of describing the standard of quality, performance, and a characteristic desired and is not intended to limit or restrict competition.

ATTACHMENT "E"

Vendor shall assure sufficient service as to provide timely completion of inspections and testing that is convenient for the City and will not interfere with normal operations.

Cost submitted on attachment "F" shall be total cost: Service INCLUDING, but not limited to, Truck Charge, Fuel Charge, Environmental Charge, Service Call, Etc. (Total cost per unit). There shall be no "hidden" or "extra" fees.

The typical annual **Portable Fire Extinguisher Inspection and Service** shall consist of the following tasks, as well as, any and all tasks required in order to conform to all applicable NFPA, Federal, State, OSHA and Local Authority having jurisdiction Standards, Regulations, Codes and Requirements:

1. Check that unit is properly hung with the proper manufacturer's hanger.
2. Remove the extinguisher from its hanger.
3. Check the gauge pressure.
4. Check the condition of the gauge and its compatibility with the extinguisher.
5. Check the weight of the extinguisher.
6. Check that the last hydro-test test date is within code requirements.
7. Check the last 6-year maintenance inspection for compliance, if applicable.
8. Check the last 12-year maintenance inspection for compliance, if applicable.
9. Check the valve and shell for damage or corrosion.
10. Remove the hose and inspect it for cracks or splits.
11. Check the hose threads for signs of wear.
12. Perform conductivity test on hose, per NFPA 10
13. Check the condition of the discharge horn.
14. Check for obstructions that interfere with accessibility of the extinguisher.
15. Break the extinguisher seal and remove the locking pin.
16. Check the upper and lower handles.
17. Replace safety disk, if necessary.
18. Verification of service collar, replace if necessary.
19. Replace o-ring, if necessary.
20. Replace the locking pin and reseal the extinguisher.
21. Check the valve opening for powder or any foreign matter.
22. Refill extinguishers, if needed.
23. Empty & Recharge all stored pressure-loaded stream fire extinguishers.
24. For dry extinguishers, fluff the powder by turning the unit.
25. Clean the extinguisher shell with spray cleaner.
26. Return the hose to its proper position.
27. Check the condition of the hose/horn retention band at the side of the extinguisher.
28. Check that the unit's classification is properly identified with the appropriate decal.
29. Check that the operating instructions are clean and legible.
30. Tag the extinguisher properly.
31. Survey the hazard area to verify that the unit classification corresponds with the hazard.
32. Check that the unit is properly located within the normal path of travel, at a conspicuous height.
33. Check that the unit is visible and unobstructed.
34. Insure HMIS label is in place and legible.
35. Replace the extinguisher on its hanger.

ATTACHMENT "E" - Continued

1. Invoicing shall be submitted to Property Maintenance Director
2. Items listed on attachment "F", service and product submission form are desired services on items/sizes.

The Cities Purchasing Group reserves the right to request vendor presentations and sample list of services performed, as well as references.

3. City will not collect the extinguishers; it shall be the responsibility of the vendor to walk each building to inspect and service and replace each portable fire extinguisher. It shall be the responsibility of the City to provide the vendor with a knowledgeable employee who has the access to all areas of the building and to locate each portable fire extinguisher.

The City will not collect or transport the extinguishers. The handling, delivery, inspections, servicing, etc. of all products shall be in accordance with all Federal, State, Local and city Standards, Regulations, Codes and Requirements, including ALL NFPA and OSHA Standards, Regulations and Codes.

4. All refills, tests, repairs, etc. shall be completed by a properly licensed and certified technician per NFPA, Federal, State and Local Authority having jurisdiction. Including, but not limited to, NFPA Certification, State of South Carolina Certified, NFPA Certified, DOT Certified for Hydro Testing, and Factory Certified.

A valid dated copy of the Certifications must accompany the Bid Form.

5. Alternate Bids and/or additional notes or comments shall be submitted on Attachment "D".

6. Supplier must provide the products and services quoted for the duration of the bid agreement.

Substitutions for the convenience of the Supplier will not be accepted, and will be cause for termination of the bid agreement. Products discontinued by the manufacturer, supplanted by improved formulations, or in tight supply due to market conditions will not apply but will only be accepted upon written prior notification and acceptance by the City. *The successful vendor shall not assign or delegate any obligation to another Supplier/Vendor without written consent of the city-purchasing group.*

7. Length of this bid agreement shall be three years with an option to extend for years four and five by mutual agreement. Either party without penalty may terminate the agreement for cause with a 90-day written notice.

8. Vendor shall demonstrate ability and willingness to provide transition without impacting city. City also reserves the right to "opt out" of this bid for any reason. The selected vendor shall guarantee pricing for all current and future City properties.

9. Only the designee of city Purchasing Department is authorized to negotiate details of this RFP.

ATTACHMENT "E" – Continued

10. Each City requires its contractors/vendors to provide the following minimal insurance policies:

- Commercial General Liability - \$5,000,000 each occurrence
- Automobile Liability - \$1,000,000.00 combined single limit, each accident on any auto including scheduled and hired autos.
- Workers Compensation and employers' Liability - \$1,000,000.00 each accident \$1,000,000.00 disease each employee

A valid dated copy of the Certificate of Liability Insurance must be on file at the Risk Management Office before any work/services can commence.

11. Field technicians shall wear a uniform identifying the firm they represent and an ID badge with their picture and name. The City reserves the right to exclude anyone from entry into the City buildings proper for noncompliance with this requirement.

12. Upon entering a city facility, the field technician shall present himself / herself with the city staff member in charge and sign in.

13. Dates and times for testing shall be set with the Property Maintenance Director

14. Company must have some type of coding and reporting system of each extinguisher. Include sample document with your bid.

BID SHEET

We, the undersigned, do hereby affirm that we have read and understand the enclosed bid requirements and specifications; and do submit this bid for the items listed below, the quantities listed are approximate.

If you are quoting an equivalent please state brand name and provide all information pertaining to alternate item quoted.

Annual amount to service existing fire extinguishers: \$_____

Please include two (2) copies of this sheet.

All prices quoted are to include freight and shipping charges to the City of Rock Hill.

Company Name: _____

Name: _____ Title: _____

Signature: _____ Date _____

Telephone Number _____

Fax Number _____

E-mail _____

BID SHEET

Fire Extinguishers Purchased for Warehouse

	Estimated Annual Usage	
20# Dry Chemical ABC	1	\$_____
5# Dry Chemical ABC	13	\$_____
10# Dry Chemical ABC	3	\$_____
5# Dry Chemical ABC (Refilled)	26	\$_____
10# Dry Chemical ABC (Refilled)	2	\$_____

Please include two (2) copies of this sheet.

All prices quoted are to include freight and shipping charges to the City of Rock Hill.

Company Name: _____

Name: _____ Title: _____

Signature: _____ Date _____

Telephone Number _____

Fax Number _____

E-mail _____



Enhancing Local Businesses and Employment Opportunities in the Rock Hill/York County Area

Please list all employees' names, cities and states of residence that will be working on this project. (Attach separate sheet if necessary).

Name	City/Town	State
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please list all businesses to be used for purchasing materials and supplies.

Product	Company	Address, City, State
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



No Idling Policy

1. All City vehicles and or equipment must be turned off when not being used for emergency purposes that require the vehicle/equipment to run or maintain power for attached equipment, or when the vehicle/equipment must remain running to operate hydraulic lifts, generators, etc.
2. Running vehicles or equipment should not be left unattended.
3. Vehicles/equipment should not be started longer than necessary to clear ice from windows.
4. The City will facilitate an ozone email warning system, in conjunction with the state of South Carolina, by providing the email addresses of the appropriate persons in each department to receive such warnings as they are made. These persons will then act as an agent to post ozone warnings each day to alert City employees of the particular need to not run vehicles unnecessarily; a standard warning symbol should be posted in prominent locations throughout City facilities.

Fire Extinguisher Listing				
City Of Rock Hill				
(Revised 2/11/2010)				
Building/Address	Location Of Extinguisher In Building	Type Of Extinguisher	Number Of Extinguishers	
Fire				
Fire Headquarters	Kitchen	ABC - 2 3/4#	1	
214 Elizabeth Ln.	Watchroom	ABC - 5#	1	
	Basement - Right of Entrance	ABC - 20#	1	
Fire Station #1	Front lobby	ABC10#	1	
1251 Albright Rd.	Front hal near bay door	ABC 10#	1	
	Back hall near dayroom	ABC 10#	1	
	Back hall near bay door	ABC 10#	1	
	Bay near vestibule door	ABC 5#	1	
	Shop area	ABC 5#	1	
Fire Station #2	Bay Back Door	ABC 10#	1	
924 Cherry Road	Bay, near water fountain	ABC 10#	1	
	Rear Hallway, near door to Bay	ABC 10#	1	
	Rear Entrance	ABC 10#	1	
	Kitchen Counter	ABC 10#	1	
	Front Entrance	ABC 10#	1	
	Front Hallway	ABC 10#	1	
	Door to Bay	ABC 10#	1	
Fire Station #3	Back Door Entrance	ABC 10#	1	
670 Automall Parkway	Front Door Entrance	ABC 10#	1	
	End of Front Hall - going to Bay	ABC 10#	1	
	End of Back Hall - going to Bay	ABC 10#	1	
	Bay - Entrance door RB Corner	ABC 10#	1	
	Off Bay - Decon room	ABC 10#	1	
	Bay - left corner	ABC 10#	1	
	Fire Station #4	Living Quarters	ABC - 10#	1
Heckle Boulevard	Bay Area	ABC - 10#	1	
	Bedroom Area	ABC - 10#	1	
Fire Station #5	Front Door	ABC - 10#	1	
1147 Springdale Rd.	Back Door	ABC - 10#	1	
	Back Door Hall @ Bay	ABC - 10#	1	
	Side Door in Bay	ABC - 10#	1	
	EMS storage room	ABC - 10#	1	
	Shop	ABC - 10#	1	
	Mezzanine	ABC - 10#	1	
	Front hall @ Bay	ABC - 10#	1	
	Fire Station #6	RB Entrance Door in Bay	ABC - 10#	1
	284 Airport Road	LF Bay by Work Room	ABC - 10#	1
Work Room (Shop)		ABC - 10#	1	
Front Hallway Before going into Bay		ABC - 10#	1	
Front Door Lobby		ABC - 10#	1	
Back Entrance Door		ABC - 10#	1	
Back Hallway Before going into Bay		ABC - 10#	1	
Mezzanine		ABC - 10#	1	
Airport				
Airport Terminal	Front entrance	ABC - 10#	1	
550 Airport Rd.	Elevator Room	ABC - 10#	1	
	Main Concourse Lobby	ABC - 10#	1	
	Electrical Room	ABC - 10 #	1	
	Electronics Room	ABC - 5#		
City Management				
City Hall -EAST WING- 1 st Floor	Print Room - right of entrance	ABC- #10	1	
155 Johnston St.	In Corridor	ABC-#10	1	
	Mechanical Room-			
	immediately inside door	ABC - #3	1	

Building/Address	Location Of Extinguisher In Building	Type Of Extinguisher	Number Of Extinguishers
2nd Floor	In corridor, outside Personnel	ABC - 10#	1
	In corridor, outside Women's Restroom	ABC - 10#	1
	In corridor, outside City Management Office	ABC - 10#	1
	Between City Management & Economic Development	ABC - 10#	1
	Entrance to Economic Deve.	ABC - 10#	1
	Fax room, Human Resources	ABC - 3#	1
3rd Floor	Reception Desk, Planning Department		
	In Corridor, Outside Women's Restroom	ABC - #10	1
	In Corridor, Outside Men's Restroom	ABC - #10	1
	Planning Intern Office	ABC - #10	1
City Hall - WEST WING - 1st Floor 155 Johnston St.	Data Process	Halan 2 1/2#	2
	Computer Room	Carbon Dioxide BC	1
	Computer Room	ABC - 10#	1
	Civil Def. Room near Dispatch Window (right corner)	ABC - 13#	1
	Hallway Ent. to Dispatch	Halon (1211) 20#	1
	Mechanical Room, near Loading Dock	ABC - 2 1/2#	1
	Hallway, opposite Elevator	ABC - 10#	1
2nd Floor	Central Collections - Inside door at mail bay	ABC -DC	1
	Audio Visual Room - Room	ABC	1
	At entrance of security door	ABC - DC	1
	Billing - outside vault door	Halon 1211	1
	Hallway across from elevator	ABC - 10#	1
	Hallway near storage closet	ABC - 10#	1
3rd Floor	Administration Office Vault	ABC - 10#	1
	in hallway outside room #355	ABC - 10#	1
	Rotunda near stairs	ABC - 10#	1
	Near Ladies Room	ABC - 10#	1
	IT Offices	ABC - 2 1/2#	1
	Suite 370 Foyer	ABC - 10#	1
City Hall - WEST WING - 3rd Floor 155 Johnston St.	PRT-Back of office near break room	ABC - 10#	1
	PRT- Copier Area	ABC - 10#	1
Solicitor's Office - (Leased) 219 Hampton St.	1st Floor Main Hall	ABC - 5#	1
	2nd Floor Main Hall	ABC - 5#	1
Professional Bldg 5th floor 157 E Main St. (Leased Space)	hall near elevator	ABC-5#	1
	back near drafting table	ABC-5#	1
Housing and Neighborhood Services 150 Johnson St.	Living Room	ABC-#5	1
	Back conference room	UN 1066 BL-177	1
	Environmental Inspection Office	ABC-#10	1
	Neighborhood Empowerment Area	Badger 10MB 8H ??	1
	Big kitchen	Badger WC-100 ??	1
	Small kitchen area	ABC-#10	1
103 Schoolside Dr./Rented	Bay #113	ABC-#5	1

Building/Address	Location Of Extinguisher In Building	Type Of Extinguisher	Number Of Extinguishers
Parks, Recreation, & Tourism			
Boyd Hill Center	Front Entrance	ABC - 10#	1
1165 Constitution Blvd.	Craft Room - near kiln	ABC - 10#	1
	Kitchen	ABC - 10#	1
	Hallway to Gym	ABC - 10#	1
	Furnace Room in Gym	ABC - 10#	1
	Front Office	ABC - 10#	1
	Pool Area (removed when pool closed)	ABC - 10#	1
Cherry Park	Control Tower - Electrical Rm	ABC - 5#	1
1466 Cherry Road	Control Tower - 2nd Floor	Water - 2 1/2#	1
	Control Tower - 2rd Floor	Water - 2 1/2#	1
	Control Tower - 3rd Floor	ABC - 5#	1
Cherry Park	Concession Area	ABC - 5#	1
1466 Cherry Road	Concession Area (Kitchen)	ABC - 25# (Automatic)	2
	Enclosed Shelter-(Back Door)	ABC - 5#	1
	Gazebo (Inside Door)	ABC - 5#	2
	Maintenance Bldg - Office	ABC - 5#	1
	Maintenance Area	ABC - 5#	2
	Softball Storage	ABC - 5#	1
	Emmett Scott Center	Kitchen	ABC - 5#
801 Crawford Road	Mechanical Room	ABC - 5#	1
	Arts & Crafts	ABC - 5#	1
	Meeting Room (Kitchen)	ABC - 10#	1
	Upholstery Room (Old Crafts)	ABC - 10#	1
	Pump or Chlorine Room	ABC - 10#	1
	McGirt Auditorium (Lobby)	ABC - 5#	2
	Behind Stage	ABC - 5#	2
	Boiler Room	ABC - 10#	1
	Woodworking Shop	Water - 2 1/2#	2
	Woodworking Shop	ABC - 10#	3
Fewell Park	Exit Door - Conference Room	ABC - 5#	1
1204 Alexander Road	Bottom of Stairs	ABC - 5#	1
	Kitchen	ABC - 5#	1
	Entrance of Building	ABC - 5#	1
	Kiln Room	ABC - 5#	1
Glencairn Maint Bldg-835 Crest St.	Both ends of Bldg	ABC - 5#	2
Glencairn Storage Bldg-835 Crest St.	At Door	ABC - 5#	1
Glencairn Garden Office Bldg-725 Crest St.		ABC - 10#	1
Glencairn Garden Learning Center	Classroom	ABC - 5#	1
825 Edgemont	Copier/workroom	ABC- 5#	1
Hargett Park	Concession Stand	4A60BC	1
1258 Deas St.			
Hearn St.	Concession Stand	4A60BC	1
Northside Center	Gameroom, Near Office	ABC - 10#	1
900 Annafrel Street	Kitchen	ABC - 5#	1
	Outside Wall Greater Room	ABC - 10#	1
	Downstairs, Activity Room	ABC - 10#	1
	Kitchen - Downstairs	ABC - 10#	1
	Ceramic Room, Downstairs	ABC - 10#	1
	Gym - Right Wall from		
	Entrance	ABC - 10#	1
	Chemical House - Pool storage (removed when pool closed)	ABC - 5#	1
Oakwood Acres Pool	Bathhouse (Pool Supervisor area. Removed when pool closed)	ABC - 5#	1
301 Montclair St.	Pool House	ABC - 5#	1
River Park Maintenance Bldg	River Park Main Bldg	ABC-10#	1
70 Quality Circle			
Tennis Pro Shop	Each exit door	ABC-10#	2
897 Maplewood St.			

Building/Address	Location Of Extinguisher In Building	Type Of Extinguisher	Number Of Extinguishers
Manchester Meadows Soccer Pav. 1st fl 337 E. Mt Gallant Rd.	Hallways	ABC	3
	in Concessions	ABC	1
	Elevator Control Room	ABC	1
	Hood over fryers & oven in concessions	Commercial	1
	2nd floor	In hallways	ABC
	Maintenance Corridor behind elevator	ABC	1
Manchester Meadows Maintenance Building 337 E. Mt Gallant Rd.	Shop area	ABC	1
Manchester Meadows Lake Pavilion 337 E. Mt Gallant Rd.	Exterior Wall	ABC	1
Promenade Pavilion	Concessions	ABC	1
Police			
Courtroom Building 120 East Black Street	Courtroom	ABC - 5#	2
	Judge's Office	ABC - 5#	1
	Lobby of Court	ABC - 5#	1
	Hall at Solicitors Office	ABC - 5#	1
Rock Hill Police Dept. LAW CENTER 120 East Black Street	Dispatch Office	ABC - 5#	1
	Front Hall	ABC - 5#	1
	Radio Room	ABC - 5#	1
	Holding Area	ABC - 5#	1
	Kitchen-Holding Area	ABC - 5#	1
	Back Hallway (Crime Scene)	ABC - 5#	1
	Back Hallway (Uniform Room)	ABC - 5#	1
	Records Division	Halon - 5#	1
	Locker Room (Hallway)	ABC - 5#	1
	Administrative Hallway	ABC - 5#	1
	Narcotics Hallway	ABC - 10#	1
	Sallyport	ABC - 5#	
	SWAT Storage Room	ABC - 10#	1
	Narcotics Equip Room		
ADMINISTRATIVE SERVICES			
Getty's Building (Old Federal Bldg) 201 E.Main & Caldwell St.	Basement	Purple K- 10#	1
	2nd Floor (Beside Standpipe)	ABC - 6#	1
	3rd Floor (Beside Standpipe)	ABC - 6#	1
	Side Entrance - Basement	ABC - 6#	1
Laurelwood Cemetery 121 Laurel Street	Lawnmower Storage Area	ABC - 20#	1
	New Storage Area	ABC- 5#	1
Utilities/Public Works/Prop. Maint.			
Operation Center	Main Hall opposite Public Works		
Administrative Bldg 349 Columbia Ave.	Engineering Office	ABC - 5#	1
	Public Works entrance to locker room	ABC - 20#	1
	Hallway near Print Room	ABC - 10#	1
	North end of main hall	ABC - 10#	1
	Green Bldg Line Crew	ABC - 5#	1
Utility Crew	Inside wall between both doors	ABC - 10#	1
Headquarters room-(gang room) 349 Columbia Avenue			
Public Works Sheds - 349 Columbia Ave.	Storage Room -out back	ABC - 10#	1
Public Works	Repair Shop - Sign	ABC - 10#	3
	Repair Shop - Sign	ABC - 10#	2
	Storage Room out back	ABC - 5#	1
	Storage Room out back	ABC - 5#	1
	Repair Shop - Tim	ABC - 2 #	1
		BC - 15#	1
		ABC - 18#	1
		BC - 15#	1
	Break Room - main bldg	ABC-10#	1
	PW Back Hallway	ABC-20#	1

Building/Address	Location Of Extinguisher In Building	Type Of Extinguisher	Number Of Extinguishers
Compost Center	Office	ABC-10#	1
650 Friedheim Rd.	Storage Trailer	ABC-5#	2
City Warehouse - Admin. Services 349 Columbia Ave.	Column Near Overhead Door,		
	needs to be moved to Front Door	ABC - 5#	1
	Near Back Entrance	ABC - 5#	1
	Corner Door at Back	ABC - 5#	1
	Upstairs	ABC - 5#	1
	Purchasing Office	ABC - 10#	0
City Garage - Admin. Services 349 Columbia Ave.	Wall Cabinet near Stairs	ABC - 10#	1
	Break Room Upstairs	ABC - 10#	1
	Welding Shop, Right Corner at entry door	ABC - 10#	1
	Last Post, Back Corner of Garage	CO2-5#	1
	Side Door of Garage	ABC - 5#	1
	Garage Area (Portable on Wheels)	CO2 - 50#	1
	Parts Storage, Service Counter	ABC - 10#	1
Fueling Facility- Metal Canopy - Admin. Ser 349 Columbia Ave	Cabinets at Gas Pumps	ABC - 10#	2
Operation Center 349 Columbia Avenue	Hall Entrance from Front (Property Maintenance)	ABC - 10#	1
	Rear Entrance to Prop. Maint (Office Area)	ABC - 10#	1
	Hall to Traffic Control Office	ABC - 10#	1
	Back Entrance to Water Div.	ABC - 10#	1
	Water Meter Shop	ABC - 5#	1
	Property Maint Tech Office	ABC 2 3/4#	1
Operation Center - Admin. Ser. Risk Management - 349 Columbia Ave.	Risk Management	ABC - 2 3/4#	1
Operation Center Utilities - 349 Columbia Ave.	Signal Shop	ABC - 5#	2
3900 Raw Water Intake Facility Elks Park Road	Chlorine Room	ABC - 5#	1
	Electrical Room	ABC - 5#	1
Albright/Porter-Sewage Pump Sta. 861 Porter Road	First Floor (Entrance)	ABC - 5#	1
	Third Floor (Basement)	ABC - 5#	1
	Chlorine Room	ABC - 5#	1
Rosewood Drive - Sewer Pump Sta. 2035 Rosewood Drive	First Floor (Entrance)	ABC - 5#	1
	Second Floor	ABC - 5#	1
Southland Sewage - Pump Sta. 1300 Mt. Holley Road	First Floor (Entrance)	ABC - 5#	1
	Bottom Floor at stairs	ABC - 5#	1
	Storage room	ABC - 5#	1
Wildcat Pump Station 214 Robertson Road	Main floor inside of door	ABC - 5#	1
	2nd floor top of stairs	ABC - 5#	1
	3rd floor top of stairs	ABC - 5#	1
	Shop inside main door	ABC - 5#	1
			1
			2
Rock Hill Filter Plant - Administration Bldg 2102 Cherry Road	Downstairs hall @ backdoor to room 202 Conferen room	ABC - 5#	1
	Downstairs hall @ backdoor to room 201 Conferen room	ABC - 5#	1
	Upstairs hall @ room #300 break room	ABC - 5#	Needs to be replaced
	Upstairs hall @ room #301 Control room	ABC - 5#	1
FILTER BLDG	Room #212 Micro lab @ door	ABC - 10#	1
	Upstairs hall @ room 116 filter galley	ABC - 10#	1
	Upstairs hall @room 201 main lab	ABC-5#	1
	Upstairs hall @ room 214 storage room	ABC -10#	1
	Third floor @ door	ABC - 20#	1
	Downstairs hall @ room 111 Maintenance Tech rm.	ABC - 10#	1
	Room 115 pump room @ high service pump #1	ABC - 10#	1
	Room 115 pump room @ blower #1	ABC - 10#	1
Maintenance Bldg	In SCBA room @ outside door	ABC - 5#	1
Sludge pump station	Inside on left wall near outside door	ABC - 5#	1
Maintenance Storage Shed	Inside @ roll-up door	ABC - 5#	1
Chlorine Scrubber System	Outside near control panel	ABC - 5#	1
Chemical Bldg	Outside @ bulk chemical loading area	ABC - 5#	1
	Inside front door across from Chlorine Dioxide Room	ABC - 10#	1
	Inside front roll-up door in Chlorine Storage Area	ABC-5#	1
	Inside backdoor @ chlorine scale area	ABC - 5#	1

Building/Address	Location Of Extinguisher In Building	Type Of Extinguisher	Number Of Extinguishers
Manchester Plant Bldg. 310 Red River Road	First Floor Hall - Front Door	CO2 - 20#	1
	First Floor Hall - Back Dor	CO2 - 20#	1
	Level 2 near Stairwell	ABC - 5#	1
	Level 3 near Stairwell	ABC - 5#	1
Manchester Plant Control Building - 310 Red River Road	Level 3 near Stairwell	CO2 - 20#	1
Manchester Garage Shop - 310 Red River Road	At Door (Ground Floor)	CO2 - 20#	1
Manchester 310 Red River Road	ADMINISTRATION BLDG		
	Main Lab Level 2 ICP room	Halon - 8#	1
	Main Lab Level 2 GC room	ABC - 5#	1
	Main Lab Level 2 Inst. Room	Halon - 8#	1
	Main Lab Level 2 BOD	ABC 5#	2
	Stairwell	ABC 5#	1
	Level 2 Kitchen	ABC 10#	1
	Level 2 Main Lab - Expl Cab	Halon - 8#	1
	Level 2 Main Lab -Loading Dock	ABC 5#	1
	Level 1 Lobby on left	ABC 5#	1
	Level 1 near back door	ABC 5#	1
	SCREEN & GRIT BUILDING		
	Stairwell area Level 1	ABC - 5#	1
	Equipment Room Mazzanine- 2nd Floor	ABC - 5#	1
	Truck Loading - Ground Floor	ABC - 5#	1
	PRIMARY SLUDGE PUMP. STA 1 and 2		
	1 & 2 MCC (Total of 2) - 1st Fl	ABC - 5#	1
	INTERMEDIATE PUMPING STA		
	Intermediate Pump Sta 1	ABC - 5#	1
	Intermediate Pump Sta 2	ABC 5#	1
	BLOWER BUILDING		
	First Floor - near side door	CO2 -20#	1
	First Floor - south wall	CO2 -20#	1
	First Floor - near stair well	CO2 -20#	1
	Basement - North Wall	ABC - 5#	1
	RETURN SLUDGE PUMPING STATION		
	1 & 2 MCC Room (Total of 2)	ABC - 5#	2
	1st floor		
	DEWATERING & POLYMER BLDG		
	Basement	ABC 5#	1
	Level 2 (pump floor)	ABC 10#	1
	Level 2 (pump floor)	ABC 5#	1
	Level 3 (Conveyor floor)	ABC 5#	3
	Level 4 Press floor	ABC 5#	4
	CHLORINE CONTACT TANK		
	Sampler Room - Ground Floor	ABC - 5#	1
	CHLORINE BUILDING		
	Sulfonator Room - Ground Floor	ABC - 5#	2
	SLUDGE THICKENER PUMP STA		
	Level 1 - left of door	ABC - 5#	1
	DIGESTER HEAD HOUSE		
	Level 1 - near front door	ABC 5#	1
	Level 1 -near back door	ABC 5#	1
	Basement-bottom of stairs	ABC 5#	1
	SAMPLER BUILDING		
	Equipment Room - 1 st Floor	ABC - 5#	1
	SELECTOR BUILDING		
	Blower Bldg #2 Level 1	ABC 5#	1
	Blower Bldg #2 Level 1	ABC 5#	1
	EXISTING CONTROL BUILDING		
	Pump Room - 3rd Floor	ABC - 5#	1
	Side Corridor - 1st Floor	ABC - 5#	1
	Motor Room - 2nd Floor	ABC - 5#	1

Building/Address	Location Of Extinguisher In Building	Type Of Extinguisher	Number Of Extinguishers
	MAINTENANCE BUILDING		
	Garage	ABC - 5#	1
	Machine Shop-Ground Floor	ABC -5#	2
	Break Room - Ground Floor	ABC - 5#	1
	Storage - Ground Floor	ABC - 5#	1
	Screw Lift Pump Level 1 near entrance	CO2 10#	1
	Screw Lift Pump - 2nd	CO2 10#	1
TRAFFIC DIVISION	TRAFFIC SHOP - 1117 CAMDEN AVE.		
117 Camden Avenue	Adm. Traffic Bldg		
	Work Room - near Exit	ABC 5#	1
	Laddie's Office near Exit	ABC 5#	1
	Locators Generator Office -inside wall	ABC5#	1
	Meter Office - outside wall	ABC 5#	1
	Equipment & Traffic Shop & Shed	ABC 5#	7
	Wash Rack & Shed-not used by City 5/19/08	0	
	Office-not used by City 5/19/08	0	
	Fiber Storage & Shed- each end of equip section	ABC 5#	2
			2
ELECTRIC SUBSTATIONS			
Delivery Station #1 - 1155 Charlotte Ave	Outside entrance doors	ABC	2
Delivery Station #2 - 1498 Blackmon Road	Outside entrance doors	ABC	2
Delivery Station #3 - 780 Huey Road	Outside entrance doors	ABC	2
Delivery Station #4 - Hwy 5 - 1200 Camellia	Outside entrance doors	ABC	2
Delivery Station #5 - 1540 Springdale Road	Outside entrance doors	ABC	2
Delivery Station #6 - 4075 Homestead Road	Outside entrance doors	ABC	2
Dutchman Creek Sewage Pump Station	Main Level	ABC - 10#	1
1800 Lexington Commons Road	Main Level - Control Panel	ABC - 10#	2
	Main Level - Supply Room	ABC - 10#	1
	Balcony	ABC - 10#	1
	Bottom Floor	ABC - 10#	1