



CITY OF ROCK HILL, SOUTH CAROLINA

REQUEST FOR PROPOSAL

LIGHT FIXTURES

June 21, 2010 @ 11:00 AM

The City of Rock Hill, South Carolina is seeking competitive bids from qualified firms to provide the City with LED conversion kits for Hadco Heads.

The process of responding to this Request for Proposal (RFP) should involve interested companies reviewing and analyzing the information provided herein and responding in writing to any and all items where a response is requested.

BACKGROUND

The Rock Hill Utilities Department, Electric Division is responsible for this project.

BID REQUEST

Sealed bids will be received by the Purchasing Division of the City of Rock Hill, South Carolina until 11:00 AM local time on June 21, 2010 at which time they will be publicly opened and read aloud. All companies submitting bids are welcome to attend, but attendance is not mandatory. Details of the award can be obtained by visiting our website: www.cityofrockhill.com, after June 22, 2010.

The bid opening will begin promptly at the appointed time at the City of Rock Hill Purchasing Office, 349 Columbia Avenue, Rock Hill, South Carolina 29730. No bid may be submitted after the bid opening begins. The bidder is solely responsible for the timely submission of his/her bid.

No bid may be withdrawn for a period of forty-five (45) calendar days after the bid opening.

Bids may be mailed to: City of Rock Hill, Attn: Marty Burr, P.O. Box 11706, Rock Hill, South Carolina 29731-1706 or hand delivered to Marty Burr, Purchasing Office, 349 Columbia Avenue, prior to the appointed time of the bid opening.

All bids must be in a sealed envelope and marked “**SEALED BID; ENERGY SAVING LED LIGHT CONVERSION, OPEN JUNE 21, 2010 @11:00 AM.**”

All bids must be approved by the Utilities Director and the City Manager.

Should the bids be higher than the amount allocated by the City for this project, the City reserves the right to negotiate in good faith with the low bidder. Failing an agreement, the City may reject all bids and resubmit for new bids or make any other decisions it deems to be in its own best interest.

Questions regarding Insurance requirements should be directed to Dot Archie, Risk Manager @ 803-329-7025. Inquires, re: terms and conditions, etc. should be directed to Marty Burr @ 803-329-5551.

City Contact

If you have any questions regarding this RFP contact Marty Burr with the Purchasing Office @ 803-329-5551.

If you have questions regarding product or product specifications contact Mike Jolly, @ 803-329-5510.

Qualified Vendor

A qualified vendor is defined for this purpose as one who meets, or by the date of bid acceptance can meet all requirements for licensing, insurance and service contained within this RFP.

Scope: The City is looking to convert approximately 20 Hadco street lights to LED lighting, please review the attached specification sheet.

WMBE STATEMENT

It is the policy of the City of Rock Hill to provide minorities and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to employment, construction projects, and lease agreements consistent with the laws of the State of South Carolina.

It is further the policy of the City of Rock Hill to prohibit discrimination against any person or business in pursuit of these opportunities on the basis of race, color, national origin, religion, sex, age, handicap, or veteran status.

It is further the policy of the City of Rock Hill to conduct its contracting and procurement programs so as to prevent such discrimination and to resolve any and all claims of such discrimination.

Illegal Immigration Reform Act Compliance

“The contractor certifies that the contractor will comply with the requirements of Chapter 14, Title 8 of the South Carolina Code of Laws titled **Unauthorized Aliens and Public Employment** and agrees to provide to the City of Rock Hill any documentation required to establish either; (a) the applicability of such law to the contractor, subcontractor, and sub-subcontractor; or (b) the compliance with this law by the contractor and any subcontractors or sub-subcontractors.”

S.C. CODE OF LAWS

The state of S.C. Code of Laws Section 12-9-310 (A) requires that any entity within the state having a contract with a nonresident taxpayer conducting business or performing services of a temporary nature within this State, with such contract amounts exceeding the payment of ten thousand dollars during any one calendar year, must withhold two percent of each payment to these nonresidents.

This does not apply to a nonresident which has registered with the Secretary of State or the Department of Revenue and by that registration has agreed to be subject to the jurisdiction of the department and the courts of the State to determine its SC tax liability, if any. Such registration is not an admission of tax liability nor must it be construed to require the filing of an income tax return.

If the entity having a contract with a nonresident obtains an affidavit from the nonresident stating that the nonresident is registered with the department or with the Secretary of State, then the entity is not responsible for withholding.

Business tax application is included herein. The successful bidder if a nonresident must fill in front side and section "C" on reverse side. Nonresident successful bidder must also submit form I-312 (enclosed). Failure to complete these two forms by nonresident will require the City to withhold 2% of all requested payments.

City Business License

The successful contractor, prior to execution of the contract, must possess or obtain a City of Rock Hill Business License. Such license must be maintained throughout the duration of the contract. The fee for such license is based on the amount of the contract with the City if the contractor is not currently doing other business inside the City Limits. If the contractor is currently doing other business within the City limits of Rock Hill, and does not possess a business license, then the fee for the license is based on the total gross receipts from customers within the city limits. Contact City Business license Office at 803-329-7042 to determine the exact amount or to ask other pertinent questions regarding doing business in the City of Rock Hill.

INSTRUCTIONS TO BIDDERS

Purpose: The purpose of this document is to provide to potential bidders general and specific information in submitting a bid to supply the City needs as listed within.

1.1 Definitions:

- A) Bidder: This term is used to encompass the party seeking to have an agreement with the City of Rock Hill.
- B) City: This term is defined as the City of Rock Hill, South Carolina. All communications relating to the bid process or the resulting purchase should be directed to the City's Purchasing Office or to his designated contact.
- C) Purchase: This term means the agreement to be executed by the City and the successful bidder.

1.2 Bid Preparation: All bid responses shall be

- A) Prepared and submitted on the forms enclosed herein, unless otherwise prescribed.
- B) Typewritten or completed in ink, signed by the bidding firm's authorized representative with all erasures or corrections initialed and dated by said signer.
- C) Each bid constitutes an offer and may not be withdrawn except as provided herein. Bid prices are to remain firm for the period stated in the Bid Request.

1.3 Bid Submission: Two (2) copies of the Bid Response shall be:

- A) Submitted in a sealed opaque envelope with the following information written on the outside of the envelope:
 - * The name of the bidding company;
 - * Identification of items being bid; date and time of bid opening.
- B) Mailed or delivered to the address shown in the Bid Request for receipt by the City by the stated deadline.
- C) Bids not received by the time and date specified will not be opened or considered, unless the delay is a result of the City, its agents, or assigns.

1.4 Failure to bid: Any company which does not desire to offer a bid should submit to the City a letter stating a reason for not bidding and whether the bidder desires their company's name be retained or removed from the City's bid list for future solicitations.

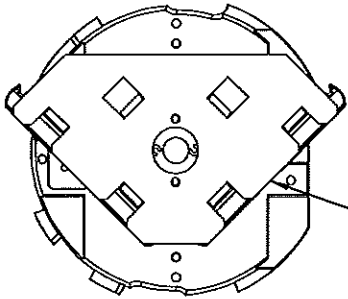
- 1.5 Errors in Bid:** Bidders or their authorized representatives are expected to fully inform themselves as to the conditions, requirements and specifications before submitting bids. Failure to do so will be at the bidder's own risk. In case of error in extension of prices in the bid, the unit price shall govern.
- 1.6 Award Criteria:** The award shall be made to a single bidder who submits the lowest responsible and responsive bid taking into consideration product quality, past performance, and compliance with the stated terms, conditions, and specifications. The City reserves the right to make such decision as it deems to be in its own best interest. The City/County alone shall make such determination.
- 1.7 Compliance with laws:** The successful bidder shall obtain and maintain all licenses, permits, liability insurance, worker's compensation insurance and comply with all other standards or regulations required by federal, state, county, or City statute, ordinances and rules during the performance of any purchase between the bidder and the City. Any such requirement specifically set forth in any purchase document between the bidder and the City shall be supplementary to this section and not in substitution thereof.
- 1.8 Brand Name:** The use of a brand name is for the sole purpose of describing the standard of quality, performance, and a characteristic desired and is not intended to limit or restrict competition.
- 1.9 Quantity:** City is looking to purchase approximately 20 kits, this number could go up or down depending on bid amounts.

Ordering Guide:

CA6947: TWIST-LOCK ASSY

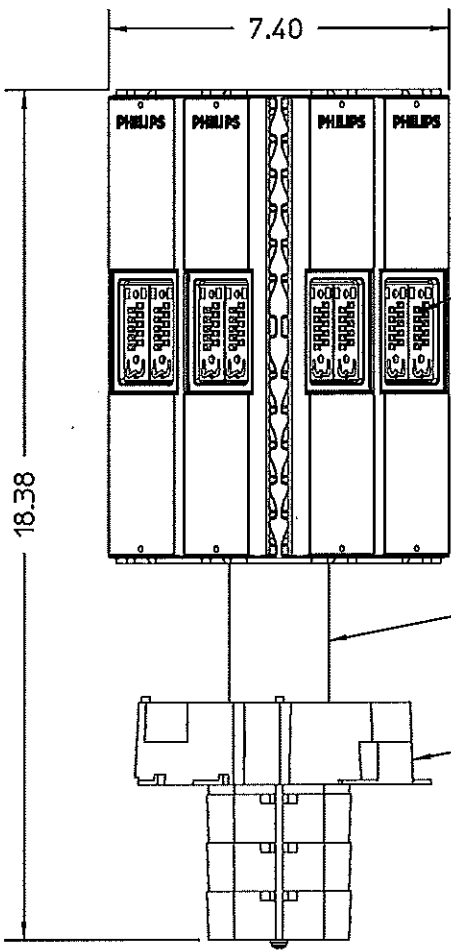
LED MODULE SPECIFICATIONS:

- 120-277 VAC 50/60Hz AUTO SENSING.
- 60,000 HOURS @ 70% LUMEN MAINTENANCE.
- 80 TOTAL LEDS (100 lumens/watt ea).
- 4 CAST ALUMINUM HEAT SINKS. IP66 RATED.
- MIN. 70 COLOR RENDERING INDEX (CRI).
- 4000K COLOR TEMPERATURE (CCT), 5500 INITIAL LUMENS.
- APPROX. 50% ENERGY SAVINGS VS. COMPARABLE HID.



UNIVERSAL BRACKET ASSEMBLY: FOR ASYMMETRIC DISTRIBUTION

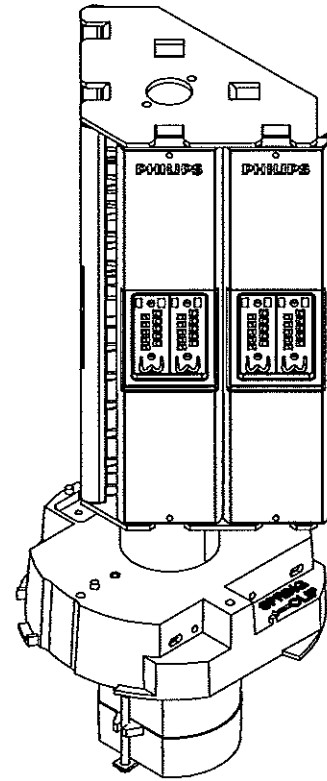
Type III Asymmetric Configuration



HEAT SINK: CAST ALUMINUM, 2 BOARDS PER BAR, 10 LED PER BOARD

LED ASSEMBLY EXTENSION: EXTRUDED ALUMINUM

DRIVER COVER: DIE-CAST ALUMINUM #360 ALLOY



Full Specification Fixture Drawing

NOTICE:
THIS DRAWING IS FOR REFERENCE ONLY. CHECK FOR LATEST REVISION PRIOR TO ORDERING

PHILIPS HADCO

100 Craftway P.O. Box 128
Littletown, Pennsylvania 17340-0128
Phone 717-359-7131
Fax 717-359-9515
www.hadco.com

JOB NAME: **Rock Hill** REP. TERRITORY: **31**

CONFIDENTIAL:

This drawing is confidential and proprietary to Philips Hadco and may not be reproduced without the express written consent of Philips Hadco. Any use hereof or of any of the information or detail herein shall be for the sole benefit of Philips Hadco.

PRODUCT APPROVALS	
HADCO	RDM
CUST.	

SCALE: 1:4	DATE: 06/01/10	DRAWN BY: CMG	DRAWING NUMBER: C6947-DWG01
REP: The Schneider Co.		REV: A	PCN: 10-062
		BY: .	DATE: .