

YOUTH COUNCIL GRANT PROGRAM
Sponsored by the **ROCK HILL YOUTH COUNCIL**
Rock Hill Parks, Recreation and Tourism
Made possible by
Rock Hill Parks Foundation

GRANT APPLICATION DESCRIPTION

1. Introduction

The Rock Hill Youth Council seeks to work with young people and their adult advisors, community foundations, organizations, and public agencies to create new opportunities for young people to participate in the community. Through this program, youth are given an opportunity to connect with other youth and take action that will positively impact their community. The Youth Council Grants Program requires that projects or activities funded by these grants be youth-led and positively impact the Rock Hill community. The Youth Council is sponsored by the Rock Hill Parks, Recreation and Tourism Department.

2. Program

The Youth Council Grant Program is a program that encourages, trains, and provides financial support to young people who are interested in helping their community. The Youth Council provides money (in the form of grants) to groups of young people for projects. Decisions about grants are made by the Rock Hill Youth Council. The Youth Council members are high school students who can relate to the issues, ideas, and enthusiasm of youth grant seekers. **The maximum amount of a Youth Council grant is \$500.**

3. General Information and Procedures

A. Application forms may be secured through the City of Rock Hill Parks, Recreation and Tourism Office, Room 390 in Rock Hill City Hall or from any of the members of the Rock Hill Youth Council.

B. The Youth Council defines “youth” as students ages 13 - 19. The average age of the members of the youth group who are applying for funding should be in the 13-19 age range.

C. The Youth Council **strongly encourages** members of the youth group to attend the grant writing workshop. At this workshop, applicants will learn how to apply for grants and will receive assistance with their grant application. **The workshop will be held on Wednesday, October 10, 2018 from 7:30 PM - 8:30 PM in Room 373 of Rock Hill City Hall.** If your group is interested in a grant but cannot attend the workshop, contact Patti Panetti at 329-5625.

D. Completed applications must be either:

- Hand-delivered to PRT Office, Room 390, Rock Hill City Hall,
- Received by mail to Patti Panetti, Rock Hill PRT, P.O. Box 11706, Rock Hill, SC 29731,
- Or emailed to patti.panetti@cityofrockhill.com by **5 PM on Monday, November 5, 2018.**

E. One or more representatives of the applicant group will be required to make a 5-10 minute presentation to the Rock Hill Youth Council about their project and the use of requested funds. **These presentations are scheduled for Wednesday, November 14, 2018 starting at 6:30 PM at City Hall in Room 373.**

F. An applicant must be sponsored by or affiliated with a community organization (i.e., school group, club, faith-based organization, non-profit organization). An adult advisor of the organization must agree to sponsor and supervise the project. A recommendation from the adult advisor must accompany this application.

G. The Rock Hill Parks, Recreation and Tourism Office will review the grant applications. If appropriate, the applications will be forwarded to the Rock Hill Youth Council, who will determine the recipients of the grants. **Organizations will be notified of the approval or denial of their application on or before Tuesday, November 20, 2018.**

H. A final report must be sent to the Youth Council by **May 10, 2019**. This report should include a **final budget** and lists the accomplishments of the project. Photos and videos of the project would be appreciated. Any unused funds should be made out to the **Rock Hill Parks Foundation** and returned to the Rock Hill Parks, Recreation and Tourism Department for use with other grants.

I. Funds will be given to the sponsoring organization and put under the care of the adult advisor. The adult advisor will spend the funds as he/she deems appropriate for the project.

Questions? Contact Patti Panetti at 329-5625 or patti.panetti@cityofrockhill.com.

YOUTH COUNCIL GRANTS PROGRAM

Adult Advisor Recommendation Form

Name of Applicant: _____

Organization with which applicant is affiliated:

Address: _____

Phone: _____

Name of Adult Advisor: _____

Address: _____

Phone: _____ Email Address: _____

How long have you worked with this group? _____

The applicant named above is applying to the Rock Hill Youth Council for a grant. Using the space below, please provide a recommendation, which evaluates this applicant's ability to commit to this project and the applicant's ability to see the project to completion:

(Please use additional sheets if necessary.)

How is the project "youth led" or "youth initiated?"

(Please use additional sheets if necessary.)

Describe briefly why the funds are not available for this project from other sources:

Your signature below signifies your willingness (1) to accept the funds on behalf of the applicant (2) to oversee and supervise the applicant's project and to ensure that the funds are used appropriately for this project in accordance with the terms and guidelines of this grant.

Signature: _____ Date: _____

Questions? Contact Patti Panetti at (803)329-5625 or patti.panetti@cityofrockhill.com

YOUTH COUNCIL GRANT PROGRAM

Grant Application

Name: _____

Address: _____

Phone: _____ Email Address: _____

Name of Adult Advisor: _____

Phone: _____ Email Address: _____

Name of Community Serving Organization affiliated with this project:

Address: _____

Phone: _____ Email Address: _____

How did you hear about this Grant Program?

Please attach to this application a brief description that addresses the areas listed below. The summary should be typed.

- A. Description of Project:** Include a plan with steps and activities to achieve the goal.
- B. Community Impact:** How will this project positively impact the Rock Hill community and why is this needed in our community? Who will benefit from your project? Approximately how many people will be affected by your project?
- C. Youth Leadership:** Tell how your project will be planned and organized by youth. Who (youth or adults or both) will actually be carrying out the project?
- D. Timeline:** Please provide a timeline with dates and steps to accomplish this project. The project funded by the grant must be completed by **May 10, 2019**.
- E. Budget:** Provide a budget for the project. Include an estimate of the materials needed for this project.

Amount of requested: \$ _____

Signature: _____ **Date:** _____

Deadline for applications is November 5, 2018. Applications must be either hand delivered to Rock Hill PRT, Room 390, City Hall, emailed to patti.panetti@cityofrockhill.com or received in the mail by 5 PM to Patti Panetti, Rock Hill PRT, PO Box 11706, Rock Hill, SC 29731.

Questions? Contact Patti Panetti at 329-5625 or patti.panetti@cityofrockhill.com