

STORMWATER EROSION CONTROL PERMIT INFORMATION FOR SINGLE FAMILY RESIDENTIAL

The following are the options you have for complying with City and State grading permit regulations:

Option 1

If you are building on a residential lot, will disturb less than one (1) acre, and it's not part of a subdivision:

- Complete the Stormwater Erosion Control Single Family Permit Application (in this packet).
- A Grading Permit Fee of \$15.00 will be charged with your building permit fees.

Option 2

If you are building on a residential lot located in a subdivision and you are the listed permit holder of a valid NPDES permit for that subdivision:

- Complete the Stormwater Erosion Control Single Family Permit Application (in this packet).
- No Grading Permit Fee due since it was already paid when the NPDES permit was obtained.

Option 3

If you are building on a residential lot(s) in a subdivision (developed after 1992) and are not the permit holder of a valid NPDES permit for that lot(s):

- A. You can obtain secondary permit status on an existing NPDES permit by:
- Complete an [Individual Lot Notice of Intent Application](#) (IL-NOI in this packet). You will need to get a copy of the original grading plans for the subdivision from the current NPDES primary permit holder.
 - Submit \$125 fee for SCDHEC along with the IL-NOI application. The City will mail the Application and fee to SCHDEC for approval. SCDHEC review time may take up to 7 business days.
 - Complete the Stormwater Erosion Control Single Family Permit Application (in this packet) Please note, the City will charge a Grading Permit Fee of \$15.00 with your building permit fees to cover administrative review.

- or -

- B. Apply for your own primary NPDES permit. Plan review times are as follows: City - up to 10 business days, SCDHEC - up to 7 business days:
- Submit the City Grading Permit Fee - \$250.00 per disturbed acre or portion thereof rounded up to next whole acre.
 - Complete the [SCDHEC N.O.I. application](#) (can be found on our website).
 - Submit \$125.00 fee for SCDHEC.
 - Submit a SWPPP/ site plan with Engineer's Certification.

If you have any questions concerning the grading permit process or to obtain your own NPDES permit, please contact the Infrastructure Division at (803) 329-5515.

Definitions:

SCDHEC – South Carolina Department of Health and Environmental Control
SWPPP – Stormwater Pollution Prevention Plan
IL-NOI - Individual Lot Notice of Intent
N.O.I. – Notice of Intent
NPDES – National Pollutant Discharge Elimination System

Planning and Development Dept. – Infrastructure Division
P.O. Box 11706, or 155 Johnston Street
Rock Hill, South Carolina 29731-1706
Phone: 803-329-5515
FAX: 803-329-7228 -- website: www.cityofrockhill.com



STORMWATER EROSION CONTROL SINGLE FAMILY PERMIT APPLICATION

Please submit a signed copy of this form with your building permit application.

Date: _____

NPDES Permit Number (if applicable): _____

NPDES Permit Holder Name (if applicable): _____

Street Address: _____

Subdivision: _____ Lot #: _____

Anticipated Start Date: _____ Anticipated Completion Date: _____

Contact Person: _____ Phone: _____ Fax: _____

Email: _____

Select the type of permit needed from the previous page: Option 1 Option 2 Option 3A Option 3B

Please note: erosion control measures are to be in place prior to any site work taking place and shall remain in place at all times until the project is completed and approved by the City. Erosion control inspection(s) is not a scheduled inspection and may take place at any time. Building inspections will not be performed if erosion control measures are not in place.

General information and minimum requirements:

- Contractor shall perform all earthwork operations in such a manner as to control erosion and prevent sedimentation from entering streams or being tracked onto roadways.
- All erosion control structures will be inspected for stability and operation at the end of each workday. Many times erosion control measures are damaged/torn down during the day by delivery vehicles and sub-contractors.
- Install construction entrance (10' x 25' x 4" - No. 4 washed stone or larger) to serve as tire scrubber.
- Install silt fence along the low spots of the property and along all lower adjacent properties.
- Road shall be swept daily if sediment gets on the road. Do not wash/hose the road down.
- Construct swale to drain away from adjacent property or direct to designated stormwater feature/control.
- Install any additional permanent and/or temporary sediment and erosion control necessary to reduce erosion.

When building in a subdivision: The individual lot owners or developers shall comply with the approved drainage plans for the residential subdivision. In addition, all erosion control structures will be inspected for stability and operation at the end of each workday. Many times erosion control measures are damaged/torn down during the day by delivery vehicles and sub-contractors. By signing this application, I certify that I am an authorized agent for the company performing the work stated above and that all information provided is true. I further understand that if any information provided is found to be incorrect or falsely stated that this permit will be null and void and that I may be responsible for violation of other related state laws and local ordinances.

STORMWATER AND SEDIMENT CONTROL CERTIFICATION

I certify that the City of Rock Hill may enter the property stated on the permit application for the purpose of investigation and inspection of land disturbing activities at a frequency deemed necessary to carry out the duties prescribed in the Stormwater Management and Sediment Control Regulations of the Rock Hill Zoning Code. I understand that failure to implement control practices according to the approved plan will result in penalties as prescribed in the ordinance and/or stop-work order.

Signed By: _____ Date: _____

Signature of Applicant or NPDES permit holder if applicable

Printed Name



INDIVIDUAL LOT NOTICE OF INTENT (IL-NOI)
For Coverage(s) of Secondary Permittees
(Within Residential Subdivisions)
Under South Carolina NPDES General Permit
For Stormwater Discharges From Construction Activities SCR100000
(Maintain As Part of On-Site SWPPP)

For Official Use Only

File Number: _____
 Permit Number: SCR10 _____
 Submittal package complete: _____

Submission of this Individual Lot Notice of Intent (IL-NOI) constitutes notice that the Applicant identified in Section B intends to be authorized as a Secondary Permittee in the state of South Carolina under NPDES General Permit SCR1000000. A fee of \$125 is required for NPDES coverage under this permit.

Date: ___/___/___

New Secondary Permittee Change of Information Other: _____

Person Company If a Company, are you a Lending Institution or Government Entity?
 Company EIN (if applicable): EIN: _____

A. Secondary Permittee (Applicant) Information

1. Name: _____ Title/Position: _____
 Company Name (As Applicable): _____
 Mailing Address: _____ City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____ Email Address: _____
 2. Contact (ODSA) Name (If different from above): _____ Title/Position: _____
 Mailing Address: _____ City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____ Email Address: _____

B. Current (Approved) Project/Site Information

1. Project/Site Name (As Approved by the Department): _____ County: _____
 2. Current Primary Permittee (Owner/Operator) Name: _____
 Mailing Address: _____ City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____ Email Address: _____
 3. Property Owner Name (If different from Owner/Operator): _____
 Mailing Address: _____ City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____ Email Address: _____
 4. Larger Common Plan for Development or Sale (LCP) Name or Subdivision Name: (As previously approved by the Department): _____
 5. LCP NPDES Coverage No. or State Permit (Tracking) No(s): _____
 6. If Applicable: MS4 Reviewer: _____ MS4 Operator: _____

C. Individual Lot Information

1. Type of Construction Activity: Single Lot Multiple Lots
 2. Individual Lot(s) Information (See Note below. If additional space is required, submit as an attachment to this NOI):

a. Lot No(s)	b. Phase No(s) (As Applicable)	c. Disturbed Area (Nearest tenth of an acre)	d. Lot(s) Currently Stabilized?	e. Lot(s) Currently Abandoned, Under Foreclosure or Bankruptcy Proceedings?	f. Will the SWPPP, Individual Lot Controls, or Drainage Provisions be Modified by this project? (If yes, See Note Below)
			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

NOTE: Attach a Narrative, Copy of the Plat, Site Plans or Maps outlining each lot identified on this NOI. Attach Project Plans demonstrating individual lot grading, sediment and erosion control, and best management practices that will be followed. Clearly define all proposed modifications to the SWPPP in the narrative and identify on the project plans. If centralized controls or BMPs will be impacted, identify the controls or BMPs and proposed plans for continued maintenance in the narrative and on the project plans. Attach a Maintenance Agreement for permanent centralized controls, as applicable. (See Section 2.2.2.B of the CGP)

3. Proposed Start /Completion Dates: Start (MM/DD/YYYY): _____ Completion (MM/DD/YYYY): _____

4. Coastal Zone ONLY: If impacts have not been previously addressed by the Primary Permittee to jurisdictional wetlands, non-jurisdictional wetlands, direct Critical Area, or coastal resources, define proposed impacts below. (Attach additional sheet if necessary):

D. Certifications DO NOT SIGN IN BLACK INK! Read the Certification statements below (in entirety).

SECONDARY PERMITTEE (APPLICANT) CERTIFICATION

_____"I or I (on behalf of my company and its contractors and agents), as the case may be, certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. I also hereby certify that all land-disturbing construction and associated activity pertaining to this site shall be accomplished pursuant to and in keeping with the terms and conditions of the approved plans and SCR100000. I understand that I am solely responsible for the individual lot(s) covered by this NOI and am responsible for installing and maintaining the appropriate sediment and erosion control measures for each lot until the site is stabilized. I further certify that I also understand that SCDHEC is authorized to inspect the lot(s) identified in the notice pursuant to regulations and standards identified in the NPDES General Permit for Stormwater Discharges from Construction Activities (CGP)."

Select only ONE of the following statements and initial as indication of agreement. Provide your title and date and sign the agreement below. Provide explanation in Narrative.

_____"As Secondary Permittee, I further certify that I or I (on behalf of my company and its contractors and agents), as the case may be, have read the CGP and approved On-Site Stormwater Pollution Prevention Plan (OS-SWPPP). I will adhere to the provisions of the Primary Permittee's OS-SWPPP while conducting any construction activity at the site and I agree follow the approved individual lot controls and drainage provisions developed in the approved OS-SWPPP for the LCP. "

Or

_____"As Secondary Permittee, I further certify that I or I (on behalf of my company and its contractors and agents), as the case may be, have read the CGP and approved On-Site Stormwater Pollution Prevention Plan (OS-SWPPP). I will follow the modified OS-SWPPP, including individual lot controls and/or drainage provisions developed for the above-referenced lot(s) to be consistent with the provisions of Section 3 of the CGP."

Name of Secondary Permittee (Printed or Typed)

Title/Position

Signature of Secondary Permittee

Date Signed

CURRENT PRIMARY PERMITTEE (OWNER/OPERATOR) CERTIFICATION

Provide your name, title, and date and sign the agreement below.

If the signature of the current Owner/Operator cannot be obtained, please check this box:

(Provide explanation in the project Narrative)

"I hereby certify that the Secondary Permittee was provided a copy of the Construction General Permit (CGP) and approved On-Site Stormwater Pollution Prevention Plan (OS-SWPPP), or information to readily access these documents. I understand that the Secondary Permittee is solely responsible for the individual lot(s) covered by this NOI and is responsible for installing and maintaining the appropriate sediment and erosion control measures for each lot until the site is stabilized. I further certify that I also understand that SCDHEC is authorized to inspect the lot(s) identified in the notice pursuant to regulations and standards identified in the NPDES General Permit for Stormwater Discharges from Construction Activities (CGP)."

Select only one of the following statements and initial as indication of agreement.

_____"I also hereby certify (by my initials) that I understand that the Secondary Permittee has agreed to follow the approved OS-SWPPP, including individual lot controls and/or drainage provisions developed in the approved OS-SWPPP for the LCP."

OR

_____"I also hereby certify (by my initials) that I understand that the Secondary Permittee has chosen to follow the modified OS-SWPPP, including individual lot controls and/or drainage provisions developed for the above-referenced lot(s) to be consistent with the provisions of Section 3 of the CGP."

Name of Primary Permittee (Printed or Typed)

Title/Position

Signature of Primary Permittee

Date Signed

E. Fees (Identify ONE method of payment below and please do not send fees directly to the Bureau of Finance.

Payment by Check:

Attach a signed and dated check payable to S.C. DHEC to the front of this Fee Schedule.

Please note that all checks must be less than 30 days old and must be for the entire required fees.

Payment by Credit Card: (Check here if you wish to pay via credit card using the on-line payment system).

The Department will contact you to provide an invoice number and instructions for online payment.

Please provide an e-mail address where the invoice number may be sent:

For official use only: Invoice Number QB

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