

Development Services - Permit Application Center

P.O. Box 11706, or 155 Johnston Street
Rock Hill, South Carolina 29731-1706
Phone: 803-329-7080 or 803-329-7089
FAX: 803-329-7228 -- website: www.cityofrockhill.com



CONDITIONAL USE PERMIT

Applicant Information - Please Print or Type:

Name: _____ Tel No: _____

Address: _____ City/ST/Zip: _____

Permit Address: _____ Parcel#: _____

[Location of property inside RH City Limits]

Project Contact: _____ Tel No: _____

Property is: Residential Public or Institutional Commercial Industrial

Property Owner: Same Single: _____ Multiple (Attached*)

I am requesting Conditional Use Permit from provisions of the Rock Hill Zoning Ordinance as allowed in Section 2-300 (C) and as identified in Table 4-100(B), generally described as follows: _____

*[To fully describe the conditional use being requested, attach additional information support the application as required in Section 4-300, [including - but not limited to - the guidelines on the **checklist** below].*

I certify that all of the information presented by me in this application is accurate to the best of my knowledge, information and belief. I have read the instructions and all other information provided with the application packet.

Signature of applicant

Signature of Owner [if not applicant]*

**If multiple owners, attach a notarized letter from the owners signifying agreement and support of this application.*

FOR OFFICE USE ONLY: Date Filed: _____ Incomplete, returned : _____ By: _____

Fee Paid: _____ Cash Check#: _____ Site Inspection? _____

Action: Rejected: Approved By: _____ Comments/Conditions: _____

Certificate of Conformity Needed? Applicant Notified: _____

Please allow approximately ten (10) business days for your complete application to be reviewed and a decision provided, unless additional information is needed to make a determination.

CHECKLIST: List the proposed use and the use-specific standards set forth in the final column of Table 4-100(B), *Table of Allowed Uses*:

List the conditions described in Article 4-300 that apply to your proposed use:

Attach Two (2) copies of a scaled drawing or Site Plan showing dimensions of the lot; location of all buildings (existing and proposed) with distance to property lines shown; driveways; traffic circulation; parking spaces; landscaping and buffer yards; and other information relative to your request. Photographs of the subject property and adjoining properties are helpful.

Answer the following [or show on site plan]:

- Area Attributed to Your Proposal (in square feet): _____
- Are Other Uses Located Upon the Subject Property? Yes No (if **YES**, list each use and the square feet attributed to each use)

- Total Number of Parking Spaces Upon the Subject Property: _____
- Proposed Hours of Operation: _____
- Impact upon **traffic and the street system in the area?** _____
- Impact of your proposal upon vehicular parking, **access and safety?** _____
- Impact of your proposal **on adjoining properties and the general public?** _____

Other points to remember:

- While the Development Services Director will carefully review and consider this application, the burden of proving conformance with the criteria for granting conditional use rests with the applicant
- Uses subject to a Conditional Use Permit are subject to all other applicable regulations of this Ordinance, including those set forth in Article 5: *Density, Intensity, and Dimensional Standards*; Article 6: *Development and Design Standards*; and Article 7: *Subdivision Standards*.
- Development authorized by the Administrative Adjustment shall not be carried out until the applicant has secured all other permits required by this Ordinance or any other applicable provisions of the City.