

## CITY OF ROCK HILL PLANNING & DEVELOPMENT DEPARTMENT

155 Johnston Street, Suite 300

P.O. Box 11706, Rock Hill, SC 29730

Email: [businesslicense@cityofrockhill.com](mailto:businesslicense@cityofrockhill.com)

Phone: 803-329-5590

Fax: 803-329-5544

Website: [www.cityofrockhill.com/businesslicense](http://www.cityofrockhill.com/businesslicense)



## Do I need a business license?

### Does your entity (person, partnership, organization, or business):

sell items to the public?	Yes	No
claim office deductions or business expenses for a commercial or a residential location?	Yes	No
use advertisement, business cards using an address based in the City Of Rock Hill?	Yes	No
have a business checking account?	Yes	No
have an Employer Identification Number from the IRS?	Yes	No
have any other professional or occupational state license regulated by South Carolina Labor, Licensing and Regulation – (ex: Architects, Contractors, Cosmetologists, Engineers, Physicians, Therapists etc.)?	Yes	No
operate, manage or have control of the entity?	Yes	No
transport passengers?	Yes	No
receive compensation as an independent contractor and/or a form 1099 for work ?	Yes	No
own and or lease property to other businesses or individuals?	Yes	No
occupy a commercial space that I use for an office?	Yes	No
have a physical location outside of the City of Rock Hill and provide services within the City limits of Rock Hill?	Yes	No
have a physical location outside of the City of Rock Hill and perform work on or provide services as part of a construction project within the City limits?	Yes	No

If you have marked **YES** to any item listed above, then a business license is required. The City of Rock Hill requires all businesses operating within the City limits, to obtain a business license and to pay a business license fee. This requirement ensures that businesses operating in the City of Rock Hill comply with local and state regulations.

If you have marked **NO** to all items listed above, then a business license is not required.

Tax-exempt organizations may be exempt from requiring a license. Please provide proof of exemption.