

Planning and Development Dept. – Permit Application Center

P.O. Box 11706, or 155 Johnston St., Rock Hill, SC 29731-1706

Phone: 803-329-5590 Fax: 803-329-7228

www.cityofrockhill.com



DRIVEWAY, PATIO OR PAVING APPLICATION

No Fee

In most cases, the paving of a driveway, patio or parking lot does not require a building permit. Even when a building permit is not required, there are other factors to consider when paving to make sure any proposed changes comply with applicable stormwater and zoning related standards. Submit this application along with a sketch plan for review before starting any work.

Use this application for residential or commercial paving of driveways, parking lots, patios or other impervious areas when a building permit is not required. Depending on the amount of impervious area to be added or if a change in existing drainage patterns is proposed, a civil construction plan and land disturbance permit may be required.

Applicant Name: _____ Phone: _____

Applicant Address: _____

Property Owner: _____ Phone: _____

Property Owner Address: _____

Property Address: _____ Subdivision: _____ Lot #: _____

ACTIVITY DETAILS

Please attach a **Sketch Plan** showing all existing and proposed improvements, and the location of any known utility rights-of-way or other easements. Indicate location of any utilities (overhead or underground) present in the area.

Size of Lot (sq. ft. or acres): _____ Re-Paved Area (sq. ft. or acres): _____ Newly Paved Area (sq.ft. or acres): _____

What will area be used for (parking, patio, etc.): _____

Size of Existing Principal Structure (home or commercial building): _____

Size of Existing Accessory Structures (storage bldgs., etc.): _____

See Table 5-100 (B)(1) in the [Zoning Ordinance](#) for the maximum amount of land that can be covered by structures and other "impervious" surfaces, such as driveways, patios and parking lots.

Is a new curb cut at the street being requested? Yes No

Complete the [Encroachment Application – City](#) for City maintained streets or the [Encroachment Application – SCDOT](#) for state maintained streets.

Are there any recorded deed restrictions or restrictive covenants that apply to this property which are contrary to, conflict with, or prohibit the permitted activity being requested? For example, is there a mandatory architectural review or homeowner association approval required?

Yes No If yes, please describe restrictions: _____

CERTIFICATION

The applicant certifies information on this application is true and correct. If any information is false or misleading, the zoning permit shall be considered void. This permit shall expire six (6) months from approval date if a Building Permit is not obtained or no activity occurs. Applicant also attests that there are no recorded deed restrictions or restrictive covenants that apply to this property which are contrary to, conflict with, or prohibit the permitted activity being requested.

Signature of Applicant

Applicant Title

Applicant Printed Name

Date

FOR OFFICE USE ONLY:

Date Filed: _____ [] Old town If incomplete, returned: _____

Review Required for: [] Zoning [] Building [] Stormwater [] Landscaping [] Other: _____

Action: [] Approved [] Rejected [] Conditional Approval/or Exemption:

Comments: _____

Planning & Development Director/Designee: _____ Date: _____

Sample Sketch Plan

