



Storage/Accessory Building Application Checklist

Please use this checklist to ensure all necessary paperwork is submitted for plan review. In order to streamline our review process and maintain a high level of customer service, we will no longer be able to accept plans missing required paperwork.

Storage buildings or accessory buildings over 120 sq. ft. – see the Residential Addition or Renovation Checklist.

Storage/accessory buildings 120 square feet and under:

- Zoning Permit Application for Accessory Building**
- Scale drawing or picture of building** showing the materials to be used.
- Site plan drawn to scale or survey of property** showing the **location of the building with the property dimensions**, any existing buildings and their size, and any utility or other easements present on the property.
- Rendering or photographic image** of the proposed structure showing its proposed appearance and materials
- Homeowner's Association or Architectural Review Board approval letter, if applicable**
- Certificate of Appropriateness for properties located in a historic district**