

**Planning & Development Dept.- Infrastructure Division**

P.O. Box 11706, or 155 Johnston Street  
Rock Hill, South Carolina 29732-1706  
Phone: 803-329-5515 FAX: 803-329-7228  
www.cityofrockhill.com



**AFTER CIVIL PLAN APPROVAL CHECKLIST**

1. Water and sewer fees (as applicable) are to be paid in the Inspections Division at City Hall. The City will install the water meter(s) upon payment of the water meter and acceptance of the water system.

**IF A UTILITY EXTENSION IS REQUIRED, THE "SCDHEC PERMIT TO OPERATE WATER" WILL BE REQUIRED BEFORE ANY WATER METERS CAN BE INSTALLED (INCLUDING IRRIGATION METERS). A SCDHEC PERMIT TO OPERATE SEWER MAY ALSO BE REQUIRED PRIOR TO ACCEPTANCE BY THE CITY. (See Note 1)\*\***

2. Developer, engineer, and/or contractor needs to submit "as-built" drawings to PAC after installation of storm drainage (including detention basins and riser detail), water, and/or sewer systems with valve drawings included.

3. Submit developer's certification that the installation of the work has been completed in accordance with the extension agreement free of any and all liens or encumbrances. Submit lien waivers from all contractors, subcontractors, or material men performing work or delivering materials to be used.

4. Submit developer's assignment, signed by the contractor and developer, assigning all of the contractor's warranties set forth in the extension agreement to the city.

5. Must submit the following when applicable:
- a. Engineer's Soil Compaction Test Certification
  - b. Bac "T" Water Test (**maximum 30 days old**)
  - c. Sewer Air Test Results

6. City Inspector must perform water and sewer inspections.

7. If applicable, the City Engineer will sign the Final Plat when all street, drainage, water and sanitary sewer systems are completed and accepted and the as-built drawings supplied to the Development Services Dept. **As-builts are now required on all private detention and water quality facilities.**

\*\* (Note 1) Upon approval of 2-6, Utilities will send acceptance letter to SCDHEC to release permits to operate.