



Citizen's Review Board
Meeting Minutes for May 24, 2022
Operations Center, Room #136

Members Present: Brenda Adams, Corey Riley, Alice Hardin-Meeks, Wes Burton, Tangela McKnight Brown, Marvin Brown, Judy Honeycutt, Cleopatra Allen, Kathy Harveston, and Andrea Patterson

- I. Welcome: Meeting began at approximately 6:35 p.m. Introductions – Andrea Patterson was introduced as staff liaison from the Rock Hill Police Department. Subsequently, Kathy Harveston will no longer attend meetings as required or requested.
- II. Review of last meeting notes: Kathy Harveston read last meeting notes from February 2022.
- III. Election of Officers: Kathy Harveston opened floor for nominations for Chair and Vice Chair of Citizen's Review Board. Cleopatra Allen was nominated for Chair by Alice Hardin-Meeks. There were no other nominations. CRB voted unanimously to elect Cleopatra Allen as Chair. Kathy Harveston opened floor for nominations for Vice Chair. Alice Hardin-Meeks was nominated for Vice Chair by Wes Burton. There were no other nominations. CRB voted unanimously to elect Alice Hardin-Meeks as Vice Chair. Cleopatra Allen confirmed that elected officers serve for a period of one year. The Resolution and By-Laws were reviewed for new members. Question was brought up about when the new calendar year begins. It was discussed to begin once the Chair and Vice Chair were elected. It was confirmed that meetings are to be held on the 3rd Thursday of each month from 6:00 p.m. – 7:00 p.m. As staff liaison, Andrea Patterson will reserve each month's meeting. She will research several locations for availability and convey the next meeting location to the Chair.
- IV. Complaint Filing Process Update: How does a citizen submit a complaint? Numerous questions were brought up and discussed about the filing process when citizens have a complaint. The Chair suggested members review the City website Complaint form and as well as the CFB working document, include feedback and return to her. Will further discuss Complaint Filing Process at next meeting.
- V. Additional Items Discussed: Chair and Vice Chair suggested getting out in public for events, community outreach as well as getting information to public describing CRB's role. Members agree that a formal announcement needs to be made about the CRB as well as a pamphlet created and made available to the public. It was also suggested to post by-laws and resolution on City website.
- VI. The meeting was adjourned at approximately 8:00 p.m. The next meeting will be June 16, 2022 at 6:00 p.m.

CITY OF ROCK HILL

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